

LIBERTON CHRISTIAN SCHOOL



2016 Annual Report

LIBERTON CHRISTIAN SCHOOL

Contents

	Page
Highlights	3
Key Statistics	3
Board of Trustees	4
Staff	5
Chairman's Report	6
Principal's Report	7
Student Progress and Achievement	9
Analysis of Variance	11
Graphical Analyses of Results and Trends	14
Statement of Responsibility	15
Statement of Comprehensive Revenue and Expense	16
Statement of Changes in Net Assets/Equity	17
Statement of Financial Position	18
Statement of Cash Flows	19
Notes to the Financial Statements	20
Statement of Kiwisport Funding	32
Statement of Resources	33
Auditor's Report	34

Cover photo: Staff serve treats from the remodelled kitchen

LIBERTON CHRISTIAN SCHOOL

Highlights for 2016

- Roll peak of 99 students the highest ever
- Service rendered to Red Cross, Servants Health Centre and World Vision
- Leadership growth evident in year 7–8 students
- Year 6–8 summer camp held at Berwick
- School production, *Snow White and the Seven Dwarfs*, the cultural highpoint
- Modest surplus of \$6,172 a welcome improvement over the \$12,950 deficit budgeted

Key Statistics

	2016	2015
Staffing (FTE)		
Principal	1.00	1.00
Teachers	4.40	4.40
Total employed	5.40	5.40
Total entitlement	4.95	5.05
Ancillary staff (hrs/week)		
Secretary	30.0	30.0
Teacher aide	11.5	10.0
Students		
Local	90	88
International	0	0
Male	48	47
Female	42	41
Student ethnicity		
NZ European/ Pākehā	65.6%	67.0%
Other European	2.2%	2.3%
Māori	7.8%	8.0%
Pasifika	6.7%	8.0%
Asian	14.4%	11.3%
African	3.3%	3.4%
Year level numbers		
Year 1	8	7
Year 2	9	18
Year 3	16	11
Year 4	11	13
Year 5	13	14
Year 6	16	10
Year 7	8	9
Year 8	9	6
Half days open	382	382
Exempt bad weather half days	2	2
Decile rating	7	7

LIBERTON CHRISTIAN SCHOOL

Board of Trustees

for the year ended 31 December 2016

<i>Name & Address/ Occupation</i>	<i>Representation</i>	<i>Responsibility/ Term Expiry</i>
David Berg , BA(Hons), PGCertTL, MSc, EdD, NPQH 20 Flower Street, Fairfield, Dunedin University lecturer	Proprietor's representative (Chairman)	Governance, strategic plan Indefinite
Jan Jopson , BSc, EdM 112 Factory Road, Mosgiel Community educator	Proprietor's representative (Deputy chair)	Publicity Indefinite
John van Dyk , BInfoTech 10 Picardy Street, Maryhill, Dunedin Software developer	Proprietor's representative (Treasurer)	Finance Indefinite
Fiona Sizemore , BEd(Tchg) 682 North Road, RD 2, Waitati, Dunedin School principal	Principal	Management, curriculum Indefinite
Tania Bretz , BEd, DipTchg(Primary) 12 Koremata Street, Green Island, Dunedin Relief teacher (primary)	Parent representative	April 2019
Craig Grounds 23 Calder Street, St Kilda, Dunedin Electrician	Parent representative	10-year property plan April 2019
Alan Robertson , AdvDipTchg 75 Craigleith Street, Opoho, Dunedin School teacher	Staff representative	Staff liaison April 2019
Daryl Schwenke , MSc, PhD 2C Wavy Knowes Drive, Waldronville, Dunedin University lecturer	Parent representative	April 2019
Kelby Smith-Han , BA, MHealSc(MENH), PhD 167 Evans Street, Opoho, Dunedin University researcher	Parent representative	April 2019
Robert Storm , NZCE(Civil) 12 Braid Road, Dunedin Rail engineer	Proprietor's representative	Proprietor liaison, property, legislative compliance Indefinite
Sheryl Davies	Parent representative	Term expired April 2016
Jessica Smith , DipTchg, BEd	Parent representative	Resigned 6 Dec 2016

LIBERTON CHRISTIAN SCHOOL

Staff

for the year ended 31 December 2016

Teaching

Fiona Sizemore , BEd(Tchg)	Principal New entrant – Year 2
Frances Neill , BSc, BEd, DipTchg (<i>part-time</i>)	New entrant – Year 2
Renee Cox , BEd(Tchg)	Years 2 – 3
Rochelle Wiseman , BEd, GradDipTchg	Years 3 – 4
Alan Robertson , AdvDipTchg	Years 5 – 6
Bronwyn Bennington , BEd(Tchg)	Years 6 – 8
Kyra Jones , BPhEd, DipTeach (<i>part-time</i>)	Art

Ancillary

Karen Boyes	Secretary
Sheila Mannix	Teacher Aide
Melanie Boyd	Cleaner



Left to right: Renee Cox, Rochelle Wiseman, Kyra Jones, Karen Boyes, Frances Neill
Alan Robertson, Fiona Sizemore, Bronwyn Bennington

Chairman's Report



Tēnā koutou

I am delighted to be able to report on another very successful year for Liberton Christian School. Having carefully considered evidence of learning, we as a Board of Trustees

believe the school continues to offer a very high quality education for its children within the context of its Christian special character. Despite the continued success of the school, we see no evidence of complacency; rather the staff team continues to strive for evidence-based improvement. As a board, we have been provided with extensive, valid and reliable data by the principal and teachers. We have supplemented this by seeking the perspectives of students from the school and their parents. Together, these data have allowed us to better understand and respond to the needs of students. Our responses have included professional learning for staff, gaining additional resources and teacher led interventions.

We recognise that the success of the school is a consequence of the hard work of its dedicated staff. We are most grateful for their work in ensuring high quality administration, a clean and safe learning environment, effective classroom support, outstanding teaching and strong leadership. The board is grateful to all of the employees of the school and recognize the important contribution of each of them. Joining the school staff in 2016, we have welcomed Mrs Melanie Boyd, welcomed back Mrs Kyra Jones, and as the year closed we appointed Mrs Georgie Urquhart for 2017. We have said goodbye and

thank you to Miss Renee Cox. We wish Renee well for her new appointment overseas and acknowledge her significant contribution to the school.

We are grateful to school's proprietors, the Dunedin Christian Schools Association, who have worked hard to support the development of the school. We join with them in celebrating the granting of an increase to our school roll by the Minister of Education. Our school growth is an indication of the growing awareness of the school's success in our community. We believe an increased roll will allow the school to have the critical mass needed to maintain the breadth of opportunity and stability that underpins school effectiveness. Further, we thank the proprietors for their work in maintaining and developing the school site.

As chair of the board, I would like to thank the board members for their thoughtful and diligent service to the school. Elections in 2016 saw a change of membership. We welcomed Mrs Tania Bretz, Dr Daryl Schwenke, and Dr Kelby Smith-Han. These new members have wasted no time in making a rich contribution to our work. Mrs Sheryl Davies and Mrs Jessica Smith stepped down from the board. These women have been generous with their time and made important contributions to the governance of the school.

Visitors to Liberton Christian School often note what a happy and friendly place it is.

This reflects well on our students, their families, our teachers and the wider school community—past and present. The success of the school is built on the goodwill of many. It is with this firm foundation that we look forward to the opportunities of 2017.

David Berg



Our school is a vibrant community of teaching and learning and we can again reflect upon the school year with joy and gratitude to the Lord for his blessings to us.

With a projected full maximum roll of ninety students, the board of trustees committed to operating five classrooms for 2016. As this was our second year operating with five classrooms, and there was every indication our roll was stable, we rearranged the staffroom to become the library and transformed the library space into a classroom. This allowed the new library area to be a flexible learning environment where a variety of activities could take place. There were no staff changes from the previous year and we can give thanks to the Lord for the dedicated and high quality teaching staff in our school. We started the year with 87 students and finished the year with 99 students.

The teachers and class levels were:

- Year 6–8 Mrs Bennington
- Year 5–6 Mr Robertson
- Year 3–4 Miss Wiseman
- Year 2–3 Miss Cox
- Year 1–2 Mrs Sizemore and Miss Neill
- Specialist visual arts teacher, Mrs Jones.

Our loyal support staff are Mrs Karen Boyes as school administrator and Mrs Sheila Mannix as teacher aide. Mrs Netty van der Woude continued her long and faithful voluntary service to the school as librarian. We are also thankful for the many other parents and friends who support the school in a variety of ways.

We continue to strive to be faithful to the vision the Lord gave to our founders and to honour the history and faithfulness of our school community over the last thirty-four years. Our school vision statement is central to this, “Our children, as part of the Christian community,

learning with enthusiasm, growing in knowledge, developing their abilities, and desiring to serve God.” We aim to live this out every day through our teaching and learning programme and the many extra-curricular activities that we participate in.

We welcome opportunities to demonstrate our Christian character as a school community. We were able to support a number of projects during 2016, including providing pillows to the Red Cross for refugees being settled in our city, and an outstanding World Vision 40 Hour Famine effort where our students raised over \$6,700 for children and families affected by the conflict in Syria. Our community also raised \$820 for Servants Health Centre in response to a compassion project a group of our intermediate students led by collecting donations at our school production.

Our student leadership programme continues to be an important part of being an intermediate student at Liberton Christian School. All of our year 7 students attended the GRIP (generosity, responsibility, integrity, people) leadership conference in preparation for their year 8 leadership roles. A mix of year 7 and 8 students attended the Christian school leadership conference held at Hillview Christian School in Christchurch. All the year 8 students attended the National Young Leaders Day where they were encouraged by well-known athletes and leaders from around the country to persevere and strive to reach their full potential. Within the school our year 8 leaders were a fun group who gave out weekly year-eight awards at school assemblies, thanked visitors to the school, organised fun days and provided a positive leadership model to younger students. A notable achievement of our year 8 leaders was their idea to create a school hoodie. Working with clothing manufacturer Adventure Outfitters, the students selected a design and colour scheme, and the hoodie proved to be a popular success.

We had sports teams participating in rippa rugby, netball, soccer, badminton and t-ball

LIBERTON CHRISTIAN SCHOOL

Principal's Report – continued

competitions. We also completed our usual swimming lessons at Moana Pool and held our own school cross-country and athletics events. A smaller group of our students went on to the North zone and Otago championship level events.

The education outside the classroom highlight was the year 6–8 summer camp held at Berwick. There was a lot of fun and adventure as the students tried new outdoor activities such as abseiling and a challenging high rope course. It is a joy to see our young people taking risks (in a safe environment!) and learning more about themselves and their place in the world.

Our school production of *Snow White and the Seven Dwarfs* was the cultural highlight of the

year. We enjoyed two fun shows with a great turnout of our wider community, including a good number of our past students.

I would like to acknowledge and thank our faithful and hard-working staff, Board of Trustees members, and the Dunedin Christian Schools Association. We are also blessed with a wonderful parent and wider community who support the school in many ways. We are especially grateful to all those who uphold the school in prayer. We give thanks to God for the many achievements and blessings of 2016.

Fiona Sizemore

LIBERTON CHRISTIAN SCHOOL

Student Progress and Achievement

Areas of strength

National Standard areas: Reading, Mathematics

Discussion: *Reading*

- 85.2% of students at Liberton Christian School are achieving at or above the National Standard in reading
- 31.8% are reading above expectations; as students move through our school the percentage of students achieving above the National Standard has increased over the last five years
- Our Māori, Pasifika and Asian students are achieving very well against the reading National Standard; 9/10 Māori/Pasifika and 11/12 Asian students are achieving or exceeding expectations
- We are well resourced for reading and have very positive learning environments
- Our strong home and school partnership also contributes to positive reading attitudes amongst our students

Discussion: *Mathematics*

- 83% of students at Liberton Christian School are achieving at or above the National Standard for mathematics
- The target group focus for 2016 has resulted in progress for all students in the group
- 20% (3/15 students) met the National Standard, 26% (4/15 students) were very close to meeting the Standard; teachers will continue to implement strategies and programme developments that advanced student achievement

Areas for improvement

National Standard area: Writing

Discussion:

- 79.5% of students at Liberton Christian School are achieving at or above the National Standard in writing; 26.2% of students are achieving above the National Standard
- 25.9% (16/62) of our Pākehā/European students are achieving below the National Standard for writing; 10/16 of these students are also achieving below the Standard in reading
- 32% (8/25) students in years 4&5 are achieving below the Standard in writing; 4 male and 4 female students; 6/8 of these students are also achieving below in reading

Basis for identifying areas for improvement

The board of trustees reviewed the end of year National Standards achievement data and the analysis of variance. Whilst we have many students achieving well across the school, the staff and board are committed to raising achievement for the group of students who are achieving below the National Standard in writing.

Planned actions for lifting achievement

Two areas will be specifically focused on.

1. Raising student achievement for all students assessed as below the National Standard in writing.
2. Providing individual differentiated support to students who are achieving below expectations, and strengthening the home and school partnership for those students.

Professional development for teachers will be sought to support the teachers in strengthening their teaching practice in the focus areas.

The board will include gathering 'student voice' data on the writing programme as part of the self-review process during the year.

LIBERTON CHRISTIAN SCHOOL

Student Progress and Achievement – continued

Progress Statement

Our student achievement results for the National Standard for mathematics showed progress for all students in the target group during 2016. However, we recognise that ongoing support is needed for the students who achieved below the Standard or who have just achieved the Standard. Teachers will continue to provide individual support and close monitoring for these students.

National Standards Data

Reading	Well below	Just Below	At	Above	At/Above
2012	2.7%	5.5%	56.2%	35.6%	91.8%
2013	1.0%	7.0%	54.0%	38.0%	92.0%
2014	2.3%	5.8%	50.0%	41.9%	91.9%
2015	2.3%	9.2%	57.5%	31.0%	88.5%
2016	2.3%	12.5%	53.4%	31.8%	85.2%

Writing	Well below	Just Below	At	Above	At/Above
2012	2.8%	12.5%	59.7%	25.0%	84.7%
2013	1.0%	17.0%	66.0%	16.0%	82.0%
2014	2.3%	14.0%	58.1%	25.6%	83.7%
2015	4.6%	14.9%	60.9%	19.5%	80.4%
2016	4.5%	15.9%	53.4%	26.1%	79.5%

Mathematics	Well below	Just Below	At	Above	At/Above
2012	1.0%	12.0%	62.0%	25.0%	87.0%
2013		12.0%	58.0%	30.0%	88.0%
2014	1.2%	19.8%	47.7%	31.3%	79.0%
2015	5.7%	17.2%	55.2%	21.8%	77.0%
2016	5.7%	11.4%	64.8%	18.2%	83.0%

Analysis of Variance
for the year ended 31 December 2016

Strategic Priority: Mathematics

- Strategic Goals**
1. To have our Special Character impact all our students so they are learning with enthusiasm, growing in knowledge, developing abilities and desiring to serve God.
 2. All students are successfully able to access the New Zealand Curriculum as evidenced by progress and achievement.
 3. To have a stimulating curriculum that is taught from a Christ-centred perspective by teachers who have a clear sense of calling to the special character of the school.

Annual Aim: To increase the number of students achieving at or above the National Standard for mathematics.

Baseline Data:
Analysis of the 2015 end of year data showed we had 23% of students achieving below the National Standard. The 2015 annual plan initiative to improve achievement had not resulted in significant improvements.

- 77% (67/87) of our students achieving at or above in 2015.
- The students achieving below the standard are across the year levels.
- By ethnicity, the largest group that is achieving below the standard is the European/ Pākehā group.
- Girls are overrepresented in the proportion of students achieving below the standard.

Closer analysis shows that a high proportion of the students underachieving need to work on their knowledge learning.

Target: Students identified as below in the 2015 end of year OTJ assessment to make at least one year of progress in relation to the mathematics standard.

Actions (what did we do?)	Outcomes (what happened?)	Reasons for the variance (why did it happen?)	Evaluation (where to next?)
<p>Teaching staff reviewed 2015 mathematics assessment data and identified students who were underachieving.</p> <p>The LT closely analysed the data.</p> <p>Staff reviewed our mathematics programmes across the school, shared good practice and identified areas for change and improvement. Linked into performance management system.</p> <p>Staff meetings and support focused on PLD to strengthen teacher knowledge and practice in delivering robust knowledge components in mathematics programmes across the school.</p> <p>Progress and achievement for underachieving students was closely and regularly monitored and recorded.</p> <p>Two parent mathematics forums were held.</p>	<p>A target group of 15 students was identified.</p> <p>Teachers identified specific areas of need amongst the target group students.</p> <p>Knowledge learning was identified as requiring more focus overall.</p> <p>Progress was evident for all students in the target group. All students progress by 2-4 knowledge domains.</p> <p>6 students progressed in two knowledge domains, 3 students progressed in three domains, and 6 students progressed in all four domains.</p> <p>3 students achieved the National Standard.</p> <p>4 students achieved the National Standard in three domains, which indicates how close they are to achieving the Standard.</p>	<p>The lead teacher intentionally supported the teaching staff.</p> <p>Staff meeting time was regularly scheduled for PLD in knowledge learning.</p> <p>Readings and on line resources (e-ako) were used. Practical ideas and strategies were shared.</p> <p>Individual student progress was discussed each term, and staff supported one another with ideas.</p> <p>Questions used were: How are the children doing in your target group?</p> <p>What support is useful or do teachers need in order to make further progress?</p> <p>What are our next steps?</p>	<p>Individual students were clearly identified and monitored throughout the focus period.</p> <p>These students all require ongoing support in their mathematics learning. Some students suffer anxiety in approaching mathematics learning and this is an ongoing area of work for teachers.</p> <p>Basic facts are an area that continues to challenge children who are below expectations.</p> <p>Teachers will continue to implement strategies that showed success.</p>

LIBERTON CHRISTIAN SCHOOL

Analysis of Variance – continued

<p>Board members led two sets of focus group interviews to gain students' perspectives on mathematics teaching and learning in the school.</p> <p>End of year data analysed to inform progress and planning for following year.</p>			
<p>PLANNING FOR 2017: A basic facts learning system that was successful in the lower levels has been modified and tested at the higher levels and will be implemented further in the school next year. Targeting of individual students will be further developed across NS areas. Higher levels of parent engagement will be encouraged for all learners who are below the NS.</p>			
<p>ANNUAL AIM: Curriculum Documentation</p>			
<p>Strategic Goals</p> <ol style="list-style-type: none"> To have our Special Character impact all our students so they are learning with enthusiasm, growing in knowledge, developing abilities and desiring to serve God. All students are successfully able to access the New Zealand Curriculum as evidenced by progress and achievement. To have a stimulating curriculum that is taught from a Christ-centred perspective by teachers who have a clear sense of calling to the special character of the school. 			
<p>Baseline Data: During 2009 community consultation led to the development of the LCS Integrated Inquiry Curriculum Framework, a four-year cycle of curriculum delivery. The Arts and the Technology delivery plans and the curriculum framework were reviewed and significantly developed in 2013. This cycle of review will determine if they are effective documents to support teacher planning and delivery. The English and mathematics delivery plans are scheduled for regular review.</p>			
<p>Target: Review the Arts and Technology learning area delivery plans. Review English and Mathematics delivery plans. Review the Integrated Inquiry Curriculum Framework.</p>			
<p>Actions (what did we do?)</p>	<p>Outcomes (what happened?)</p>	<p>Reasons for the variance (why did it happen?)</p>	<p>Evaluation (where to next?)</p>
<p>Curriculum leader and principal met and discussed potential direction of development of learning area documentation.</p> <p>Consultation meeting with teaching staff to gauge the effectiveness of current documentation in assisting with teaching and learning.</p> <p>Curriculum leader prepared and presented a draft document with questions and suggestions for development to the staff for consultation and critique.</p> <p>Revised documents adopted and added to delivery plan folders.</p>	<p>The Arts delivery plan was reviewed and minor changes made.</p> <p>The Technology curriculum was reviewed and revised thoroughly. A significant development is the addition of health and safety guidelines to support teachers using potentially hazardous equipment with students.</p> <p>English and mathematics delivery documentation were reviewed. No significant changes made.</p> <p>The Integrated Inquiry Curriculum Framework review was held over to the following year.</p>	<p>The delivery plans reviewed were found to be satisfactory in supporting teaching staff to deliver a high-quality programme to our students.</p> <p>Revision to the Technology delivery plan was largely in response to the new Health and Safety at Work Act.</p> <p>The delay of the Integrated Inquiry Curriculum Framework review was due to time pressure on the school management team, and the understanding that the framework is a working document that is succeeding in its purpose and design.</p>	<p>Teachers will work with the revised documentation. Review will be completed as part of the self-review cycle to ensure they continue to meet the needs of students and teachers.</p> <p>The Integrated Inquiry Curriculum Framework review will be completed in 2017.</p>

LIBERTON CHRISTIAN SCHOOL

Analysis of Variance – continued

OTHER KEY IMPROVEMENT STRATEGIES TO ACHIEVE STRATEGIC VISION

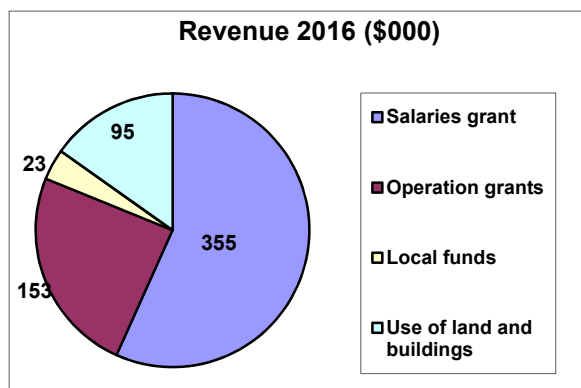
Annual Aim	Short Report
Special Character – Professional Learning Development focus	
Support teachers to grow their understanding of the special character of the school.	Teaching staff reflected upon the Redemption in Christ section of the DCSA constitution as part of a Board-led self-review.
Work to grow the school roll and facilities to meet the demand for Christian education in the city.	The principal and deputy principal attended the NZACS leaders' conference in Queenstown. The library and staffroom were combined to create a dedicated fifth teaching space (Room 5).
ICT – Professional Learning Development focus	
Support teachers to grow their understanding in the use of ICT to support students with identified literacy learning needs.	iPads with keyboards were purchased and trialled for use with students who find writing challenging. A small number of apps were identified and successful with some students. This will be an ongoing area of development as teachers and students gain knowledge and experience with different apps. Two teachers worked together on a Teaching as Inquiry project as part of the iPad trial. Improvement in student writing attitude and independence was noted.
Finance and Property	
Work with the DCSA (proprietor) to redesign and upgrade the school entry and court area.	Court construction commenced at end of 2016 after a number of delays. The entry area is the next step for redesign and construction.
Include the 10-year maintenance plan in financial planning for capital expenditure.	Capital expenditure prioritised for ICT and furniture purchases.
Self-review	
Maintain a rigorous self-review cycle of planning and review.	A designated member of the board led focus in this area. A focus on gathering student voice to support the annual plan goal was useful. Teaching staff provided quality information at the board's request.
Community Engagement	
Undertake two opportunities for community engagement and consultation.	Two 'mathematics and mindset' parent forums were held. The parents who attended gave useful feedback and ideas to the board on mathematics learning and the principle of high expectations. A parent survey was completed.
Health and Safety	
Maintain a hazard register and report all hazards to BOT.	Register maintained and hazards reported. Health and Safety has been added to the weekly staff meeting agenda. Health and Safety guidelines and a checklist were added to the technology delivery plan to guide teachers in the use of equipment, or situations where safety could be compromised. These can also be applied across other areas of learning, e.g. science and art.

LIBERTON CHRISTIAN SCHOOL

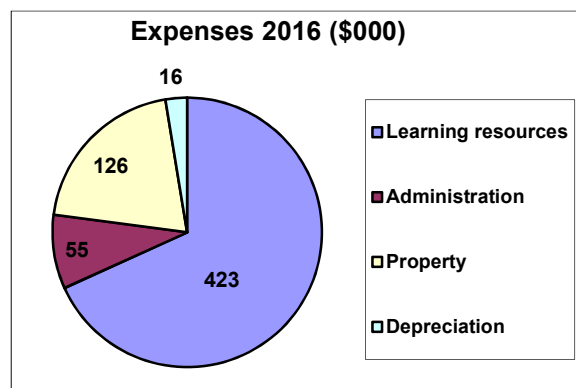
Graphical Analyses of Results and Trends

for the year ended 31 December 2016

Where funds came from ...

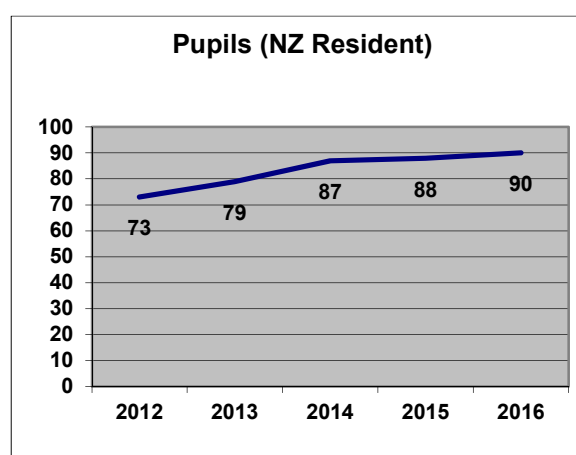
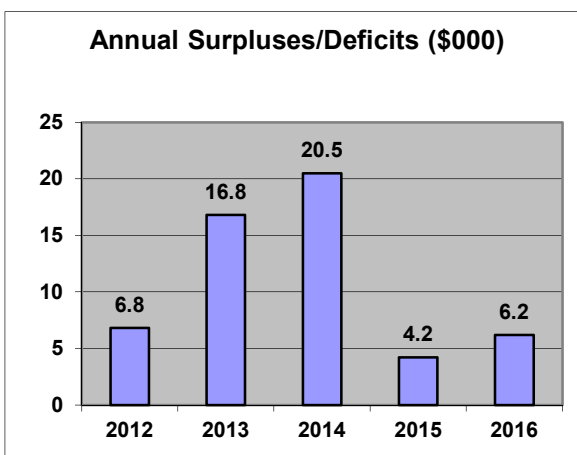


... and how they were used



Five-Year Financial Comparatives (\$000)

	2016	2015	2014	2013	2012
Revenue	625.8	621.3	589.8	563.2	530.9
Expenses	619.6	617.1	569.3	546.4	524.1
Surplus/Deficit	6.2	4.2	20.5	16.8	6.8
Working Capital Surplus/Deficit	64.8	55.4	50.4	28.3	5.8
Non-current Assets	61.5	57.0	69.4	70.9	78.2
Net Assets	134.7	128.5	118.3	97.8	81.0



The above graphs should be read in conjunction with the accompanying notes.

LIBERTON CHRISTIAN SCHOOL

Statement of Responsibility

for the year ended 31 December 2016

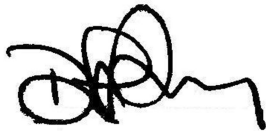
The Board of Trustees (the Board) has pleasure in presenting the annual report of Liberton Christian School, incorporating the financial statements and the auditor's report, for the year ended 31 December 2016.

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management, the annual financial statements for the financial year ended 31 December 2016 fairly reflect the financial position and operations of the School.

The School's 2016 financial statements are authorised for issue by the Board Chairman and the Principal.



David Berg
Board Chairman
30 May 2017



Fiona Sizemore
Principal
26 May 2017

LIBERTON CHRISTIAN SCHOOL

Statement of Comprehensive Revenue and Expense

for the year ended 31 December 2016

	Note	2016 Actual \$	2016 Budget \$	2015 Actual \$
Revenue				
Government grants	2	507,122	528,800	504,668
Local funds	3	23,462	23,100	23,078
Use of land and buildings	18b	95,200	93,600	93,600
		<u>625,784</u>	<u>645,500</u>	<u>621,346</u>
Expenses				
Learning resources	4	422,688	469,300	431,093
Administration	5	53,451	52,700	52,960
Finance	6	1,697	0	1,048
Property management	7	125,642	122,200	120,884
Depreciation	8	14,384	12,500	9,843
Amortisation of equitable lease	15	1,750	1,750	1,750
Loss on disposal of assets		0	0	101
		<u>619,612</u>	<u>658,450</u>	<u>617,679</u>
Total Comprehensive Revenue and Expense for the Year		<u>6,172</u>	<u>(12,950)</u>	<u>3,667</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

LIBERTON CHRISTIAN SCHOOL

Statement of Changes in Net Assets/Equity

for the year ended 31 December 2016

	Note	2016 Actual \$	2016 Budget \$	2015 Actual \$
Balance at 1 January		128,512	129,065	118,296
Total comprehensive revenue and expense for the year		6,172	(12,950)	3,667
Owner transactions				
MOE contribution – SNUP		0	0	4,453
Proprietor’s contribution – SNUP		0	0	2,096
Equity at 31 December		<u>134,684</u>	<u>116,115</u>	<u>128,512</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

LIBERTON CHRISTIAN SCHOOL

Statement of Financial Position

as at 31 December 2016

	Note	2016 Actual \$	2016 Budget \$	2015 Actual \$
Current Assets				
Cash	9	82,283	69,040	82,340
Accounts receivable	10	23,223	42,100	37,606
Prepayments		381	400	442
		<u>105,887</u>	<u>111,540</u>	<u>120,388</u>
Current Liabilities				
Accounts payable	11	30,795	54,700	48,855
Provision for cyclical maintenance	13	800	8,000	6,000
Finance leases	14	3,363	1,200	4,083
Goods and Services Tax		6,136	6,000	6,015
		<u>64,793</u>	<u>41,640</u>	<u>55,435</u>
Working Capital Surplus/Deficit				
		64,793	41,640	55,435
Non-current Assets				
Property, plant and equipment	12	61,556	56,235	56,995
Equitable leasehold interest	15	23,040	23,040	24,790
Non-current Liabilities				
Provision for cyclical maintenance	13	7,200	0	1,800
Finance leases	14	7,505	4,800	6,908
		<u>134,684</u>	<u>116,115</u>	<u>128,512</u>
Net Assets				
		<u>134,684</u>	<u>116,115</u>	<u>128,512</u>
Equity				
		<u>134,684</u>	<u>116,115</u>	<u>128,512</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

LIBERTON CHRISTIAN SCHOOL

Statement of Cash Flows

as at 31 December 2016

Note	2016 Actual \$	2016 Budget \$	2015 Actual \$
Cash flows from Operating Activities			
Government grants	148,790	149,800	145,504
Locally raised funds	23,214	22,000	22,836
Goods and Services Tax (net)	190	0	142
Payments to employees	(88,425)	(94,200)	(64,461)
Payments to suppliers	(65,327)	(76,000)	(90,448)
Interest received	248	100	238
<i>Net cash from/(to) Operating Activities</i>	<u>18,690</u>	<u>1,700</u>	<u>13,811</u>
Cash flows from Investing Activities			
Purchase of PPE	(14,518)	(15,000)	(6,488)
<i>Net cash from/(to) Investing Activities</i>	<u>(14,518)</u>	<u>(15,000)</u>	<u>(6,488)</u>
Cash flows from Financing Activities			
Finance lease payments	(4,229)	0	(1,051)
<i>Net cash from/(to) Financing Activities</i>	<u>(4,229)</u>	<u>0</u>	<u>(1,051)</u>
Net increase/(decrease) in cash	<u>(57)</u>	<u>(13,300)</u>	<u>6,272</u>
Cash at the beginning of the year	82,340	82,340	76,068
Cash at the end of the year	<u><u>82,283</u></u>	<u><u>69,040</u></u>	<u><u>82,340</u></u>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements

for the year ended 31 December 2016

1 Statement of Significant Accounting Policies

a Reporting Entity

Liberton Christian School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view the School is a public benefit entity for financial reporting purposes.

b Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2016 to 31 December 2016 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as “having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders”.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical accounting estimates and assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in Applying Accounting Policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 14.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers' salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest income

Interest revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d Use of Land and Buildings Expense

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

e Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight-line basis over the term of the lease.

f Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements – continued

g Prior Period Error

During the current period it was noted by the Board that lease agreements entered into under the Ministry of Education's TELA (Teacher Laptop) scheme, which were required to be assessed as finance leases, had been treated as operating leases, resulting in an undervaluation of electronic equipment of \$3,108. As such, the depreciation expense and resulting accumulated depreciation were understated in the 2013, 2014 and 2015 financial periods.

The error was corrected for the current year results, but the below table summarises the changes made to the statement of financial position, statement of changes in net assets/equity, and statement of comprehensive revenue and expenses for the restated comparatives to correct this error.

	Electronic Equipment	Finance lease (current)	Finance lease (term)	Finance lease interest
Balance reported at 31 December 2015	23,260	(1,267)	(6063)	495
Effect of the prior period error (1 January 2015)	3,108	(2,816)	(845)	553
Restated balance at 31 December 2015	26,368	(4,083)	(6,908)	1,048

Retrospective restatement for earlier years is impracticable given the complexity of actuarial calculations and the lack of materiality of the amounts involved.

h Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

i Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

j Property, Plant and Equipment

Land and buildings owned by Dunedin Christian Schools Association Incorporated (the Proprietor) are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on the Integration Agreement between the Proprietor and the Minister of Education dated 6 October 1999.

Property, plant and equipment is recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$100, in most cases, are not capitalised; they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (e.g. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease,

Notes to the Financial Statements – continued

less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight-line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Electronic equipment and computer software	6 years
Classroom furniture.....	15 years
Office furniture.....	15 years
Office equipment.....	5 years
Library.....	12.5% diminishing value
Other equipment.....	5–18 years

k Impairment of Property, Plant, and Equipment and Intangible Assets

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non-cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset’s carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset’s fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement-cost approach, restoration-cost approach, or a service-units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset’s carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and annual leave earned to but not yet taken at balance date.

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements – continued

n Provision for Cyclical Maintenance

The property from which the School operates is owned by the Proprietor. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provisions for cyclical maintenance represent the obligation the Board has to the Proprietor and is based on the Board's ten-year property plan.

o Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable and investments. All of these financial assets are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

p Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

q Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

r Services Received In-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2 Government Grants

	2016 Actual \$	2016 Budget \$	2015 Actual \$
Operational grant	149,294	146,600	146,945
Salaries grant (centrally funded)	354,594	380,000	355,172
Other grants	3,234	2,200	2,551
	<u>507,122</u>	<u>528,800</u>	<u>504,668</u>

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements – continued

3 Local Funds

	2016 Actual \$	2016 Budget \$	2015 Actual \$
Activity charges	16,285	17,500	15,618
Donations	3,865	2,000	4,759
Fundraising	3,064	2,000	2,458
Interest	248	100	243
Professional development support	0	500	0
RTLB funding	0	1,000	0
	23,462	23,100	23,078

4 Learning Resources

Employee benefits – salaries	396,645	435,000	399,020
EOTC (education outside the classroom) expenses	16,387	21,500	19,604
General expenses	1,362	2,000	1,923
Library	176	300	172
Teacher development	2,137	3,500	3,231
Teaching resources	5,981	7,000	7,143
	422,688	469,300	431,093

5 Administration

ACC premiums	1,176	400	1,405
Accountancy fees	500	500	500
Audit fees	3,220	2,400	2,300
Board of Trustees expenses	1,326	800	714
Communication	1,330	2,000	1,797
Consumables	218	4,500	2,773
Employee benefits – salaries	31,277	31,000	31,273
General expenses	7,868	5,000	6,133
IT support	978	4,000	2,835
Laptop lease costs	0	1,300	1,107
Photocopier charges	2,259	0	592
Publicity	2,514	800	709
Risk management premium	785	0	822
	53,451	52,700	52,960

6 Finance

Finance lease interest	1,697	0	1,048
	1,697	0	1,048

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements – continued

7 Property Management

	2016 Actual \$	2016 Budget \$	2015 Actual \$
Caretaking	1,698	2,000	1,885
Cleaning	12,311	10,300	9,983
Cyclical maintenance	200	400	200
Grounds	1,430	1,500	1,115
Heat, light and water	7,629	8,000	7,850
Maintenance	4,152	3,500	3,366
Rates	3,022	2,900	2,885
Use of land and buildings	95,200	93,600	93,600
	<u>125,642</u>	<u>122,200</u>	<u>120,884</u>

8 Depreciation

Electronic equipment	10,239	8,400	5,501
Office furniture	221	200	260
Classroom furniture	2,626	2,600	2,602
Library	731	750	835
Other equipment	567	550	645
	<u>14,384</u>	<u>12,500</u>	<u>9,843</u>

9 Cash and Cash Equivalents

Bank current account	82,283	69,040	82,340
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>82,283</u>	<u>69,040</u>	<u>82,340</u>

10 Accounts Receivable

Debtors	78	100	77
Teachers' salaries grant	23,145	42,000	37,529
	<u>23,223</u>	<u>42,100</u>	<u>37,606</u>
Receivables from exchange transactions	78	100	77
Receivables from non-exchange transactions	23,145	42,000	37,529
	<u>23,223</u>	<u>42,100</u>	<u>37,606</u>

11 Accounts Payable

Creditors	3,456	2,600	2,622
Audit fee accrual	2,800	2,400	2,300
Teachers' salaries accrual	23,145	48,000	42,201
Banked staff liability	584	0	0
Leave liability	810	1,700	1,732
	<u>30,795</u>	<u>54,700</u>	<u>48,855</u>
Payables for exchange transactions	30,795	54,700	48,855
Payables for non-exchange transactions	0	0	0
	<u>30,795</u>	<u>54,700</u>	<u>48,855</u>

The carrying value of payables approximates their fair value.

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements – continued

12 Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impair- ment \$	Deprec- iation \$	Total (NBV) \$
2016						
Electronic equipment	26,368	13,888	0	0	(10,239)	30,016
Office furniture	1,038	0	0	0	(221)	817
Classroom furniture	21,879	5,057	0	0	(2,626)	24,310
Library	5,846	0	0	0	(731)	5,116
Other equipment	1,864	0	0	0	(567)	1,297
	56,995	18,945	0	0	(14,384)	61,556

	Cost or Valuation \$	Accum Deprn \$	Net Book Value \$
2016			
Electronic equipment	85,113	(55,096)	30,016
Office furniture	3,924	(3,107)	817
Classroom furniture	44,472	(20,162)	24,310
Library	30,282	(25,167)	5,116
Other equipment	23,742	(22,445)	1,297
	187,533	(125,977)	61,556

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impair- ment \$	Deprec- iation \$	Total (NBV) \$
2015						
Electronic equipment	9,564	22,398	(93)	0	(5,501)	26,368
Office furniture	1,306	0	(9)	0	(260)	1,038
Classroom furniture	22,847	1,634	0	0	(2,602)	21,879
Library	6,682	0	0	0	(835)	5,846
Other equipment	2,509	0	0	0	(645)	1,864
	42,908	24,032	(102)	0	(9,843)	56,995

	Cost or Valuation \$	Accum Deprn \$	Net Book Value \$
2015			
Electronic equipment	71,225	(44,857)	26,368
Office furniture	3,924	(2,886)	1,038
Classroom furniture	39,415	(17,536)	21,879
Library	30,283	(24,437)	5,846
Other equipment	23,742	(21,878)	1,864
	168,588	(111,593)	56,995

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements – continued

13 Provision for Cyclical Maintenance

The Board of Trustees has approved a 10-year maintenance plan for all school property which is budgeted from operations grant revenue. A provision is made for repainting the interior of the school buildings.

	2016 Actual \$	2016 Budget \$	2015 Actual \$
Provision at 1 January	7,800	7,800	7,600
Add increase to the provision during the year	200	200	200
Provision at 31 December	<u>8,000</u>	<u>8,000</u>	<u>7,800</u>
Cyclical maintenance – current	800	8,000	6,000
Cyclical maintenance – term	7,200	0	1,800
	<u>8,000</u>	<u>8,000</u>	<u>7,800</u>

14 Finance Lease Liability

No later than one year	3,363	1,200	1,267
Later than one year and no later than five years	7,505	4,800	6,063
	<u>10,868</u>	<u>6,000</u>	<u>7,330</u>

15 Equitable Leasehold Interest

An equitable leasehold interest recognises an interest in an asset without transferring ownership or creating a charge over the asset. This equitable leasehold interest represents the Board's interest in capital works assets owned by the Proprietor but paid in whole or in part by the Board of Trustees, either from Government funding or from community-raised funds.

A lease between the Board and the Proprietor records the terms of the equitable leasehold interest and includes a detailed schedule of capital works assets. The equitable leasehold interest is being amortised over 20 years based on the economic life of the capital works assets involved. The interest may be realised on the sale of the capital works by the Proprietor on the closure of the school.

The major capital works assets included in the equitable leasehold interest are:

	2016 Actual \$	2015 Actual \$
Playground equipment	<u>23,040</u>	<u>24,790</u>

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements – continued

16 Remuneration

Key management personnel compensation

Key management personnel of the School includes all trustees of the board, principal, deputy principal and heads of departments.

	2016 Actual \$	2015 Actual \$
Salaries and other short-term employee benefits (2.09 FTEs)	190,936	181,405
Post-employment benefits	-	-
Other long-term benefits	-	-
Termination benefits	-	-
	<u>190,936</u>	<u>181,405</u>

Board of trustees and committee members

The total value of the remuneration disclosed above which was paid or payable to trustees of the board and committee members was as follows:

Board of trustees (0.09 FTEs)	800	450
Committee members	-	-
	<u>800</u>	<u>450</u>

Principal

The total value of remuneration paid or payable to the principal was in the following bands:

Salaries and other short-term benefits:		
Salary and other payments	100–110	90–100
Benefits and other emoluments	0–5	0–3
Termination benefits	-	-

Other employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2016 FTE Number	2015 FTE Number
110–120	-	-
100–110	-	-
	<u>-</u>	<u>-</u>

The disclosure for ‘Other employees’ does not include the remuneration of the principal.

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements – continued

17 Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2016 Actual \$	2015 Actual \$
Total	-	1,000
Number of people	-	1

18 Related Party Transactions

(a) The School is a controlled entity of the Crown.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

(b) The proprietor of the School, Dunedin Christian Schools Association Incorporated, is a related party of the Board because the proprietor appoints representatives to the Board, giving the proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor that are material transactions that have occurred has been disclosed appropriately.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1(d). The estimated value of this use during 2016 is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

19 Commitments

(a) Capital Commitments

There were no material contracts entered into by the Board of Trustees which commit the School to spend funds on replacement of assets or on maintenance of the school property as at 31 December 2016 (nil at 31 December 2015).

(b) Operating Commitments

As at 31 December 2016 the Board has entered into the following contracts:

(i) lease of laptop computers

	2016 Actual \$	2015 Actual \$
No later than one year	0	944
Later than one year and no later than five years	0	114
	<u>0</u>	<u>1,058</u>

LIBERTON CHRISTIAN SCHOOL

Notes to the Financial Statements – continued

20 Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2016 (nil at 31 December 2015).

21 Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

22 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Cash and receivables			
Cash and cash equivalents	82,283	69,040	82,340
Receivables	23,223	42,100	37,606
Total cash and receivables	<u>105,506</u>	<u>111,140</u>	<u>119,946</u>
Financial liabilities measured at amortised cost			
Payables	30,795	54,700	48,855
Finance leases	10,868	6,000	10,991
Total financial liabilities measured at amortised cost	<u>41,663</u>	<u>60,700</u>	<u>59,846</u>

23 Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

Statement of Kiwisport Funding

for the year ended 31 December 2015

Kiwisport is a government funding initiative to promote sport for school-aged children. Kiwisport provides funding to schools for Year 1–8 students and Year 9–13 students through the Ministry of Education and Sport New Zealand.

Kiwisport aims to:

- increase the number of school-aged children participating in organised sport
- increase the availability and accessibility of sport opportunities for all school-aged children
- support children to develop skills that enable them to participate confidently in sport

In 2016, the school received total Kiwisport funding of \$1,187.21 (excluding GST). The funding was spent on new or replacement equipment for classroom sports equipment. The school also hired the Caledonian Ground track and field venue, and specialised athletics equipment, to hold a full athletics day competition. All students in the school benefit from these targeted initiatives.

Statement of Resources

for the year ended 31 December 2016

Property

The school complex comprises

- four permanent classrooms
- assembly hall
- library
- administration block
- ablution and service facilities
- three resource storage rooms
- implement shed

The School occupies 0.6 hectares of land which has been developed to include:

- two adventure playgrounds including all-weather safety matting
- mock fortress

The land and buildings that make up the school site at 5 Hillary Street are owned by Dunedin Christian Schools Association Incorporated (the Proprietor). The current government valuation of this property, effective 1 July 2016, is \$1,180,000. The Board of Trustees has occupancy and is responsible for the management of the land and buildings pursuant to the Deed of Integration between the Crown and the Proprietor.

School Contents

With respect to technology, a local area network with Internet connectivity is accessible from each classroom, as well as from the administration areas and the library.

The School has in 2002 assumed ownership of a range of teaching, sports and musical equipment, and library materials which were formerly owned by the Proprietor.

These and other assets are reported under Property, Plant and Equipment in the Balance Sheet and Note 12 in the Notes to the Financial Statements.

Community Resources

The School has access to the Dunedin North Intermediate School swimming pool and Dunedin's Moana Pool for swimming lessons, and the Dunedin North Intermediate School Technicraft facilities for manual arts tuition by Form 1 and 2 pupils.

Visits to and from a number of Christian, cultural and sporting organisations also enhance school life.

Human Resources

The skill and contribution of the staff in all parts of school life is possibly the School's most valuable resource. The value of staff is not expressed in monetary terms in the financial statements, and indeed defies measurement.

The School draws upon a wide range of ethnic and socio-economic groups for its pupils. Recognising and celebrating this diversity is one of the School's strengths. The School's special character also encourages participation from parents and supporters who contribute in a variety of ways to enriching the life of the School.

The Board is supported by an active Home and School Committee which provides planning and resources for fundraising activities and helpful assistance in curricular and extra-curricular activities.

**INDEPENDENT AUDITOR'S REPORT
TO THE READERS OF LIBERTON CHRISTIAN SCHOOL'S FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016**

The Auditor-General is the auditor of Liberton Christian School (the School). The Auditor-General has appointed me, Malcolm Wong, using the staff and resources of Cook North & Wong, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 16 to 31, that comprise the statement of financial position as at 31 December 2016, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2016; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Standards with disclosure concessions.

Our audit was completed on 30 May 2017. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the information included on pages 3 to 15 and pages 32 to 33, but does not include the financial statements, and our auditor's report thereon.

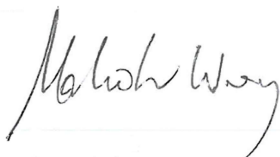
Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Malcolm Wong
Cook North & Wong
On behalf of the Auditor-General
Dunedin, New Zealand



Liberton Christian School

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